



## 2021 SCHOLARSHIPS APPLICATION GUIDE

### About the Scholarships and Bursaries

AVCAT scholarships and bursaries support students who study full-time at a university, a TAFE college or a registered training organisation within Australia. Scholarships provide financial assistance for generally 3 years and are awarded based on financial need, academic potential and deservedness.

### Long Tan Bursaries

The Australian Government Department of Veterans' Affairs funds the Long Tan Bursary for children and grandchildren of Vietnam Veterans. Eligible children of Vietnam Veterans are given priority.

### Sponsored Scholarships

Ex-service organisations and private donors provide sponsored scholarships. Click here to see [our sponsors](#).

### Eligibility Criteria

**Eligibility for a scholarship include the following:**

- Australian residency status.
- Planning to enrol or enrolled in an undergraduate degree in Australia of one or more academic year's duration in a university, a TAFE college or a registered training organisation in 2021.
- Be studying or planning to study full time online, face to face or a blend of both. Priority is given to those who have not previously undertaken tertiary education.
- Applicants who are seeking a scholarship for a second degree, Masters or Doctorate degrees may be considered for a scholarship but will be treated as a lower priority. If an applicant has received a Long Tan Bursary, they cannot be considered for another Long Tan Bursary.
- In receipt of or eligible to receive a full time, means tested educational Centrelink benefit including Youth Allowance, ABSTUDY, Austudy or an accepted means tested Commonwealth Government payment. Use the [Centrelink calculator](#) to check your estimated entitlements.
- Be a child or a grandchild as defined by [AVCAT's Constitution](#) (adopted children, foster children, stepchildren and grandchildren). Stepchildren and foster children must have resided with or been financially supported by their veteran stepparent for 5 of the last 10 years.

- The veteran must be an Australian ex-serving veteran with operational service including eligible war service, war-like service and peacekeeping/peacemaking service OR 3 or more continuous years of full-time other service, as a member of the Australia Navy, Army or Air Force. (You can search the [Nominal Rolls](#)). People who are serving in the Reserve Forces are considered to be serving so the applicant is not eligible.

## Important Information

### Please note the following:

- Applicants need only complete one application form to be considered for all AVCAT scholarships and bursaries.
- It is a requirement of the application to provide academic results, a referee or employer report, detailed financial information and other supporting documents. If this information is not provided, an application cannot be considered.
- All scholarships and bursaries share common eligibility criteria. However, specific criteria may apply to individual scholarships, such as, born/living in a specific state/territory/postcode; the veteran's membership of a particular association; the veteran's service in a specific conflict/battalion/particular section of the Defence like RAAF; or the course of study.
- Applications are assessed by independent assessors and AVCAT's National Selection Committee.
- The selection process is very competitive and scholarship numbers are limited therefore, not all worthy and eligible applicants will receive a scholarship.

## Completing the Online Application

Applications including all documentation need to be submitted by **midnight 31st October 2020**. The following information will assist you with the application process:

- Documents relating to the veteran, yourself, academic results and finances may take time to collect. AVCAT recommends that you start finding information required for the application well before the due date.
- You can save and exit the application at any point. By clicking the 'Save and Continue Later' button.
- If you experience any difficulties completing the application, please contact AVCAT at least 7 days before 31 October 2020. P: 02 9213 7999 E: [info@avcat.org.au](mailto:info@avcat.org.au).

## Information required for each section

### Section 1: Eligibility

This section is for you to assess whether you are eligible to apply for an AVCAT scholarship or bursary.

You are required to answer yes/no regarding the Australian ex-serving veteran in your family, your relationship to the ex-serving veteran, enrolment at the tertiary institution, your Australian resident status and eligibility for a full time, means tested educational Centrelink benefit including Youth Allowance, ABSTUDY, Austudy or an accepted means tested Commonwealth Government payment.

Documentation required: N/A

## Section 2: Contact Information

You are required to:

- provide contact details such as name, address, date of birth.
- state how you found out about AVCAT and scholarships.

Documentation required:

- applicant birth certificate.

## Section 3: Other Information

This section requires you to provide more information about yourself including whether you are required to relocate for study, your caring responsibilities, previous applications.

Documentation required: N/A

## Section 4: Veteran Details

You are required to provide details of:

- the ex-serving veteran, their service history and the relevant membership details of ex-serving organisations (e.g. a state/territory TPI organisation).
- other veterans in your family.

Documentation required:

Veteran

- veteran service record (search here if required [Nominal Rolls](#)).
- veteran birth certificate
  - o If the veteran is a grandparent, the birth certificate of the relevant applicant's parent is required.
- adoption certificate if applicable.

Other Veteran

- if the other veteran is a grandparent who served in Vietnam, please provide documentation as per above.
- if the other veteran is **not** a grandparent who served in Vietnam, no further documentation required.

## Section 5: Family Details

You are required to:

- describe your current accommodation arrangements.
- give details of your primary caregivers (e.g. parent/guardian), siblings and dependants if applicable.

Documentation required: N/A

## Section 6: Academic Details

You are required to provide details of your current study circumstances including:

- if you are currently a year 12 student, university/TAFE student, gap year student or mature aged student
- course or course preference
- expected ATAR, if applicable
- early offers, if applicable.

Documentation required:

Academic results

- the previous 18 months results for the following:
  - year 12 students – school reports.
  - University/TAFE students – unofficial academic transcript plus final year school report if within the last 18 months of study.
  - gap year students - year 12 school report and ATAR.
  - students who have not been studying for over 1 year – employer report or Academic Reference required – refer below.

Reference

- AVCAT Academic Reference form:
  - a current teacher/university tutor or lecturer who has supervised or taught you in the last 6 months is required to fill out the [AVCAT Academic Reference Form](#).
  - if you have not studied for over 12 months you can ask your employer to complete the AVCAT Academic Reference form.

**This reference must be submitted directly online from your referee to AVCAT.**

## Section 7: Financial Details

In this section you are required to give details of the following:

Applicant (and applicant partner if applicable)

- government benefits/pensions received.
- other support or allowances received (e.g. rental assistance or child support).
- other scholarships or potential scholarships.
- a list of assets/liabilities.
- financial assets such as investment property, trusts, land.
- fortnightly income after tax.

Applicant Parents/Guardians

If you are under 22 years old as at the 28 February 2021, your parents/guardians are required to provide the following:

**Note:** If your parents are separated, the details of your primary caregiver (and their partner if applicable) is required.

- government benefits/pensions received.

- other support or allowances received (e.g. rental assistance or child support).
- a list of assets/liabilities.
- financial assets such as investment property, trusts, land.
- fortnightly income after tax.

#### Documentation required:

#### Applicant (and applicant partner if applicable)

- most recent evidence of all government benefits received (e.g. Centrelink statement, VCES advice).
- a **full** tax return for year ended 30 June 2020.
- a copy of your last 2 payslips.
- your notice of assessment from ATO for 30 June 2020.
- your superannuation statement for 30 June 2020.

#### Applicant Parents/Guardians

If you are under 22 years old as at the 28 February 2021, your parents/guardians are required to provide the following:

**Note:** If your parents are separated, the details of your primary caregiver (and their partner if applicable) is required.

- Evidence of **all** government benefits received by parent's/guardian's indicating the type and amount of each payment.
- full tax returns for 30 June 2020.
- last 2 payslips.
- notice of assessment from ATO for 30 June 2020.
- superannuation statement for 30 June 2020.

### Section 8: Personal Statement

This section requires you to describe:

- your relationship with the ex-serving veteran, their impact on your life.
- information about yourself including your family life, student life and career goals.
- how a scholarship would assist you.
- impact of COVID-19 on your personal and educational circumstances.

#### Documentation required:

- current resume (maximum 2 pages).
- medical evidence if applicable.

### Section 9: Supporting Documentation

**All required documentation is to be uploaded in this section**

#### Section 10: Release of Personal Information

- AVCAT asks you for certain personal information to assess your application and to report to sponsors of scholarships. The personal information will be stored electronically or in paper files. Wherever possible we collect information from the

person concerned, but it may be necessary for AVCAT to obtain information from other people including Government Departments and authorities.

- AVCAT takes all reasonable steps to ensure that information held in paper or electronic form is safe and secure, protected from misuse, loss, unauthorised access, modification or disclosure. We take all reasonable steps to ensure that personal information is only used by AVCAT or disclosed to other organisations for the assessment purposes. This section requires you to declare that the information in the application is true and correct and that you allow AVCAT to make necessary enquiries if required.
- To finish the application, provide your signature and if applicable, the signature of a guardian.